



## East Palestine Community Improvement Corporation Special Meeting

September 5, 2025

### Minutes

1. **Call to Order:** Mr. Brittain, Ms. Smith, Ms. Herriott. Mr. Page and Mr. Blythe were not present.

**Others Present:** Mike Jacoby via Zoom, David Powers and Ben Ratner

2. **New Business:**

- a. **Strollo Full Design Proposal:** Ms. Herriott made a motion to amend Res. 2025-09 to add the following language to Section 1. The President, Vice President, and Treasurer, together or individually are authorized to enter into an agreement based on the Proposal for Professional Services for \$57,000 plus reimbursables, **subject to any credit per April 21, 2025 Strollo Architects proposal.** The motion was seconded by Ms. Smith. Passed unanimously. Mr. Brittain then introduced amended Res. 2025-09 **A resolution authorizing entering into a contract with Strollo architects for full design and construction administration of the Train Depot.** The motion was seconded by Ms. Herriott. Passed unanimously.
- b. **Fundraising Outreach:** Members reviewed the list of donor names from last year's fundraiser to determine who would be making contact for the 2025 Brighten Our Future campaign. Mr. Brittain added that he felt it a good opportunity for an article to be in the Morning Journal in reference to the Huntington Bank Foundation donation from last year and use that as a jumping off point for this year's campaign.

3. **Next Meeting:** 9/23/25 @ 10:00 am.

4. **Adjourn:** Mr. Brittain made a motion to adjourn the meeting seconded by Ms. Smith. All in favor, meeting adjourned.

---

**Melissa Smith-Secretary**